

# Overview and Scrutiny Committee



St Edmundsbury  
BOROUGH COUNCIL

<b>Title:</b>	<b>Agenda</b>														
<b>Date:</b>	<b>Wednesday 20 April 2016</b>														
<b>Time:</b>	<b>4.00pm</b>														
<b>Venue:</b>	<b>Conference Chamber West West Suffolk House</b> Western Way, Bury St Edmunds														
<b>Full Members:</b>	<p style="text-align: center;"><b>Chairman</b> Diane Hind</p> <p style="text-align: center;"><b>Vice Chairman</b> Jeremy Farthing</p> <p><u>Conservative Members (13)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Simon Brown</td> <td style="width: 33%;">Richard Rout</td> </tr> <tr> <td>Terry Buckle</td> <td>Angela Rushen</td> </tr> <tr> <td>Patrick Chung</td> <td>Andrew Speed</td> </tr> <tr> <td>Jeremy Farthing</td> <td>Clive Springett</td> </tr> <tr> <td>Paula Fox</td> <td>Jim Thorndyke</td> </tr> <tr> <td>Susan Glossop</td> <td>Frank Warby</td> </tr> <tr> <td>Wayne Hailstone</td> <td></td> </tr> </table> <p><u>Charter Member (1)</u> Diane Hind</p> <p><u>Independent Member (1)</u> Paul Hopfensperger</p> <p><u>UKIP Member (1)</u> John Burns</p>	Simon Brown	Richard Rout	Terry Buckle	Angela Rushen	Patrick Chung	Andrew Speed	Jeremy Farthing	Clive Springett	Paula Fox	Jim Thorndyke	Susan Glossop	Frank Warby	Wayne Hailstone	
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<b>Substitutes:</b>	<p><u>Conservative Members (6)</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Sarah Stamp</td> <td style="width: 33%;">Patricia Warby</td> </tr> <tr> <td>Peter Thompson</td> <td></td> </tr> </table> <p><u>Charter Member (1)</u> Julia Wakelam</p> <p><u>UKIP Member (1)</u> Tony Brown</p>	Sarah Stamp	Patricia Warby	Peter Thompson											
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
<b>Quorum:</b>	Six Members														
<b>Committee administrator:</b>	<b>Christine Brain</b> Democratic Services Officer (Scrutiny) <b>Tel:</b> 01638 719729 <b>Email:</b> <a href="mailto:christine.brain@westsuffolk.gov.uk">christine.brain@westsuffolk.gov.uk</a>														

# Public Information



St Edmundsbury  
BOROUGH COUNCIL

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 763233 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on our website.	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public speaking:</b>	<p>Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
<b>Disabled access:</b>	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However, in the event of an emergency use of the lifts is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	<p>The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	

# Agenda

## Procedural Matters

### Part 1 - Public

**1. Substitutes**

Any Member who is substituting for another Member should so indicate, together with the name of the relevant absent Member.

**2. Apologies for Absence**

**3. Minutes**

**1 - 6**

To confirm the minutes of the meeting held on 9 March 2016 (copy attached).

**4. Public Participation**

Members of the public who live or work in the Borough are invited to put one question or statement of not more than 3 minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within 3 minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time of the meeting is scheduled to start.

There is an overall time limit of 15 minutes of public speaking, which may be extended at the Chairman's discretion.

**5. Presentation by the Cabinet Member for Families and Communities**

**7 - 10**

Report No: **OAS/SE/16/008**

The Cabinet Member for Families and Communities has been invited to the meeting to give a short presentation / account of his portfolio and to answer questions from the Committee.

**6. Western Suffolk Community Safety Partnership Annual Report**

**11 - 20**

Report No: **OAS/SE/16/009**

**7. On-Street Parking - Skyliner Way, Bury St Edmunds - Update**

**21 - 26**

Report No: **OAS/SE/16/010**

**8. Review and Revision of the Constitution** **27 - 32**

Report No: **OAS/SE/16/011**

Quarterly report on minor amendments made by the Monitoring Officer under delegated authority.

**9. Directed Surveillance Authorised Applications (Quarter 4)**

The Regulation of Investigatory Powers (Directed Surveillance and Covert Human Intelligence Sources) Order 2010 requires that Members should scrutinise the authority's use of its surveillance powers on a quarterly basis.

*The Monitoring Officer advised that in Quarter 4, no such surveillance has been authorised.*

**10. Work Programme Update** **33 - 42**

Report No: **OAS/SE/16/012**

**Part 2 – Exempt**

**NONE**